
June 2024

Dear Parents/Carers

Arbor Parent Portal at Dussindale Primary School.

We are pleased to let you know about our secure Management Information system, Arbor Parent Portal. This is used for ordering and paying for meals, consenting and paying for trips and signing your child up to clubs.

Arbor Parent Portal can be accessed on your laptop, tablet or mobile phone.

Please look out for a separate email from Arbor later this week which will contain your login details, please be aware that this may go into your spam folder.

Once you have received the email with your login details, please kindly input the following:

- **All** of your child's Parent/Carer/Legal guardian details including telephone contact numbers and email addresses.
- Any other emergency contacts /individuals authorised to collect your child.
- Details of any Medical conditions
- Food Allergies and/or Dietary requirements
 - ***Please also alert your child's class teacher so that the relevant paperwork can be completed at your home visit regarding these areas.***
- You will also be required to provide your parental consent in our School Consents and permissions section.(eg: Consent for Photos)
 - ***Please note Consent: PAT Dog : is for a Pets as Therapy Dog who visits the school with her owner.***

Further guidance can be found [here](#)

Yours sincerely

Mrs L M Norgate
Executive Headteacher



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